

Policy Council Committee Meeting

April 18, 2023

A quorum was not present.

1. Open Meeting

Agreement to Open the Meeting.

2. Roll Call & Attendance

P=Present A=Absent E=Excused

Representatives:

P Mary-Gene Rumery (Educare Full-Day)

 Lynn Bellefleur (SEHS)*

 Sarah Talbot (Canaan Pre K)*

P Bryan Deleonard (Community Rep
Waterville)

E Ashley Beaulieu (Educare Part-Day)

P Kristen Gammon (HomeBased)

E Tram Martin (EHS-CCP)

P Jessi McGowan (Mill Stream)

A Rachel Provencher (Community Rep
Hartland)**

A Virginia Vincent (Albion)**

* Lynn Bellefleur and Sarah Talbot resigned.

** Letters will be sent to Rachel Provencher and Virginia Vincent, per Bylaws, due to three absences.

Officer vacancies will be voted on at the May meeting.

Staff:

P Tracye Fortin, Chief Operating Officer, KVCAP Child & Family Services

P Miriam Jacobs, Family Engagement Manager

P Kristin Ludwig, C&FS, Business & Information

3. Review/Approval Policy Council Meeting Minutes

No questions. Vote tabled.

4. Family Engagement

• **Fathering Conference synopsis**

No updates received from attendees. Tabled.

• **Family Survey Preparation**

Miriam sent last year's survey to Policy Council to review prior to meeting. Suggestions were made to remove all COVID-based questions and to cut down the number of questions in section 1.

Tracye shared that ten \$50 gift cards would be given to respondents through a blind drawing to promote response rate. A choice of Hannaford or Walmart will be given to each winner.

• **Early Childhood Day at the State House**

Tremendous turnout April 5th during the National Week of the Young Child from Head Starts and Childcares, and other early childhood programs. Mary-Gene attended as a Parent Ambassador to educate on the importance of parent voices and investments in early care and education.

• **Maine Head Start Goes to the Park**

An extension of Head Start Goes to Augusta.

Miriam shared that Head Start Goes to the Park will take place on May 12th at Mill Park in Augusta.

Families are encouraged to attend to help spread the word about Head Start to legislators.

- **End of Year Celebrations**
Sites are planning events with children and families at each school. Some Parent Committees planned activities such as Mr. Drew and His Animals Too or a trip to Dew Haven Zoo and Rescue.

5. **Draft Federal Continuation Grant/Budget**

No quorum. Tabled.

6. **Reports:**

- **KVCAP Board:**

At the last meeting, Mary-Gene Rumery was recommended as Liaison to KVCAP Board. The Board will vote on this Wednesday, April 26.

- **Child & Family Services Chief Operating Officer Report:**

Child & Family Services Program Information Summary Report
EHS-CCP: Federal Head Start reinstated enrollment expectations this January. We are pursuing additional community child care partnerships to meet enrollment expectations. We are also planning staffing adjustments to meet the EHS Home-Based enrollment.
No quorum. Tabled

- **Credit Card Expenditures**

No questions.
No quorum. Tabled.

- **Office of Head Start (OHS) Update on Vaccine and Testing Requirements**

The OHS has lifted the Covid-19 vaccination and testing requirements.

- **Covid-19 Mitigation Policy Revised**

A removal of the vaccine reference due to OHS lifting the requirement.

- **IM-HS-23-01 Addressing Lead in Water**

As lead in water/paint can adversely affect children’s development, Head Start ensures lead checks are completed at all sites. The C&FS Health Coordinator is compiling information to distribute to families about the dangers of lead and how to mitigate.

7. **Summary**

- Policy Council will highlight Policy Council attendance and Parent Committee participation needs.
- Head Start Goes to the Park – May 12th
- Office of Head Start lifted the vaccine requirement.

8. **Treasurer’s Report**

Beginning balance:	\$200.00
Reimbursements paid:	\$35.00
Ending balance:	\$165.00

9. **Adjourn Meeting**

Agreement to Adjourn the Meeting.