



PROGRAM DIRECTOR

KVCAP is seeking a Program Director to join our team, overseeing the Maine Families and Families First home visiting programs and other related programming.

The Program Director is responsible for providing vision and leadership to the general operations, growth and development of these home visiting programs. This position assures that service design and quality comply with Maine Families Standards of Practice, Maine Families policies and procedures and Parents As Teachers model.

This position helps to develop and monitor program budgets, working with KVCAP's Finance department. This position will join the KVCAP Agency Leadership Team, working closely with KVCAP Senior Leadership along with other program directors on policies and other issues that affect the entire agency. This position also represents the agency on several relevant regional and statewide committees and coalitions.

Qualifications:

- Education with a Bachelor's degree in human services or related field required (Master's degree preferred).
- At least 6 years of experience in the human services field, with demonstrated progression of responsibility to include program management.
- A minimum of two years of paid experience working with young children (<6 years of age) and families and a minimum of one year of supervision experience of direct service staff.
- Must be either a Certified Maine Administrator or will be hired under a provisional Maine Families Administrator certificate and must complete all training and professional development activities to become certified within one year.

This is a 40 hour per week exempt position located in Waterville, ME. Pay is competitive and is negotiable based on experience and education. KVCAP has a competitive benefit package that includes:

- Generous paid time off
- 13 paid holidays per calendar year
- Excellent medical benefits with alternative wellness options at very reasonable cost
- Dental and vision insurance options
- Agency paid basic life insurance, with disability insurance as an option
- 403(b) retirement with agency match
- Career development opportunities

Why Work for KVCAP?

Our mission: We strengthen individuals, families and communities by providing direct services and partnering with others to create sustainable solutions to poverty in an ever-changing environment. Taking an employee-focused approach, we strive to create an environment that allows each employee to work to their highest potential through programs that support and challenge career development and personal growth.

Applications accepted until suitable candidate found. Please submit resume to:

Human Resources
KVCAP
101 Water Street
Waterville, ME 04901
Email: roakes@kvcap.org
Equal Opportunity Employer