Child & Family Services
Assistant Cook Opening

Child & Family Services has an opening for an Assistant Cook at Skowhegan Early Head Start in Skowhegan. This is a part-time, 25 hour per week position, with full-time potential including additional hours for classroom/center support duties.

**Responsibilities**
- Work as part of the kitchen and site team
- Assist with preparation of high quality meals for children ages 0-3
- Food safety/sanitation
- Use of kitchen equipment
- Delivery of food and supplies to assigned centers

**Requirements**
- High school diploma or equivalent
- 2 years experience in quantity food preparation
- Serve Safe Certification preferred
- Basic knowledge of nutritional needs of children
- Ability to relate positively to children and adults
- Ability to organize and complete assigned kitchen duties
- Ability to lift 50 pound containers and packages, and to regularly sit, speak, listen, stand, walk, reach with hands and arms, stoop, kneel or crouch
- Ability to pass a physical examination, background checks including fingerprinting
- Must possess a valid driver’s license and have use of a vehicle insured to State of Maine requirements
- Staff must be fully vaccinated against Covid by January 1, 2022 per national Head Start regulations.

**Benefits**
- Paid holidays
- Accrual of paid time off
- Employer sponsored retirement plan
- Health, life, dental/vision, and disability insurance options
- Professional Development support
- Additional $200 per month through August 2022

Applications accepted until suitable candidate is found. Interested candidates should submit a letter of interest and resume/application to:

Human Resources
Kennebec Valley Community Action Program
97 Water Street
Waterville, ME 04901

E-mail: lindas@kvcap.org


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