

# Policy Council Committee Meeting

## June 18, 2020

Due to the ongoing Coronavirus pandemic, Policy Council met via Zoom Conference Call to conduct business.

Motion to: Open the meeting.

Motion by: Danielle Judkins.

Seconded: Rebekah Collins.

Vote: AIF

### 1. Introductions & Roll Call

#### **Representatives:**

Richard Yocum (Community Rep)  
Michael Mosley (Educare Part-Day)

Danielle Judkins (Community Rep)  
Rebekah Collins (Community Rep)

**A quorum was present.**

#### **Excused:**

Kyea Council (Educare Full-Day)  
Michele Gonya (Community Rep)

Kelly Clauson (HomeBased)

#### **Absent:**

Nancy Waugh-Whitmore (Solon)  
Kaitlin Taylor (North Elementary)

Michelle Humphrey (Community Rep)  
Erika Bernardini (Educare Full-Day)

#### **Staff:**

Tracye Fortin, Director of Child & Family Services and Educare Central Maine  
Jennifer Pare, Executive Administrative Assistant

### 2. AmeriCorps Update

Abbie Giallombardo, Project Coordinator for First4 AmeriCorps, and Amy Bryant, a First4 AmeriCorps member, joined Policy Council to give an overview, share updates and discuss the Advisory Committee component. As well, Abbie and Amy shared some growth data from the first year – the gains are incredible and show a promising start to this project!!

As part of First4 AmeriCorps, an Advisory Committee is required. Options for consideration:

- (1) We could have a subcommittee of interested individuals from Policy Council meet with First4 members regularly to receive thorough updates then share a condensed version of the update with relevant information. This subcommittee would need to consist of various stakeholders: First4 members, "beneficiaries" (i.e. parents), community members, and Agency staff.
- (2) We could send our quarterly reports due in Jan, Apr, July, Oct, to the committee for review ahead of time then have First4 representatives attend the next Policy Council meeting (Feb, May, Aug, Nov) to answer questions and share experiences that might not be captured on the GPR report required by the Corporation for National and Community Service.
- (3) First4 representatives attend Policy Council once per quarter to share an update.

Due to some Policy Council member absences, a recommendation was made to ask Abbie to put together an email with this information and options. Jenn Pare will assure it gets out to all Policy Council members for review prior to the July Policy Council meeting.

### 3. Review/Approval of Meeting Minutes

Motion to: Accept and approve meeting minutes of 5/21/2020 with one noted correction.

Motion by: Danielle Judkins.  
Seconded: Richard Yocum.  
Vote: AIF

4. **Coronavirus Update/Summer Programming**

Tracye provided an update on Summer Programming funding – applications were submitted however, the Regional Office has decided that instead of awarding applicants, they will extend more COVID-19 dollars per child to all programs. As well, public schools have indicated that they are not comfortable allowing children back into the buildings yet. Due to this flexibility with funds and information from public schools, we have scaled back summer services and shifted from center-based services to virtual and socialization opportunities. Some COVID-19 funds cover the increased costs of meeting health and safety protocols.

5. **Lab School & Learning Hub**

Tabled to an upcoming Policy Council meeting.

6. **National Association for the Education of Young Children Board Position**

The National Association for the Education of Young Children will have a Board position open as of October. If you are interested in more information, contact Jennifer Pare.

7. **Reports:**

- **KVCAP Board Update:** Michael Mosley, Policy Council Liaison to the KVCAP Board of Directors, shared the following update:
  - Merger with Western Maine Community Action (WMCA): The Board of Directors for both WMCA and KVCAP have decided to delay the merger until October.
  - Chief Financial Officer: Due to the delays of the merger, KVCAP has decided to advertise for the Chief Financial Officer position and start interviewing applicants.
- **KVCAP Child & Family Services Program Information Summary Report:** Reviewed report, highlighting enrollment.
- **Mastercard Report:** Reviewed report for May.

Motion to: Accept and approve the reports as presented.

Motion by: Richard Yocum.

Seconded: Danielle Judkins.

Vote: AIF

8. **Treasurer's Report**

Beginning Balance	\$	300.00
Paid Out	\$	0
<b>Ending Balance</b>	<b>\$</b>	<b>300.00</b>

Motion to: Adjourn.

Motion by: Danielle Judkins.

Seconded: Rebekah Collins.

Vote: AIF