



Child & Family Services Anticipated Openings

Child & Family Services has two anticipated openings for **Family Services Coordinators**. These are full-time, school-year positions working within Somerset County communities (Fairfield, Skowhegan, Anson, Solon).

Responsibilities include: Partnering with parents of young children through goal-oriented relationships to support parent-child relationship building, health outcomes, financial stability, employment and education pathways, social connections, leadership and advocacy; providing support and family engagement mentoring to multiple classrooms; implementing outreach and recruitment strategies; and supporting families in the enrollment process.

Requirements: Associate's or Bachelor's Degree in field related to Human/Social Services or Early Care & Education. LSW preferred. Experience working with families with young children required. Must demonstrate strong skills in interpersonal work, written and verbal communication, documentation, critical thinking, proficient computer skills, group management skills, and awareness of community resources. Must be able to meet requirements of agency and state child care licensing regulations for background checks, fingerprinting and physical exams. Must hold a valid driver's license and have use of a vehicle insured to state of Maine requirements, able to travel within two counties, and adjust to a flexible schedule.

Benefits include paid holidays, bi-weekly accrual of paid time off and employer sponsored retirement plan. Full-time benefits also include health, life, dental/vision, and disability insurance options.

Accepting applications until suitable candidates are found. Interested candidates should submit a letter of interest and resume/application to:

Human Resources
Kennebec Valley Community Action Program
97 Water Street
Waterville, ME 04901

E-mail: lindas@kvcap.org

Equal Opportunity Employer