



Child & Family Services Child Care Provider Assistant

Are you interested in a rewarding career making a difference in the lives of young children? Join our team in providing quality early childhood education to young children. We offer numerous training and professional development opportunities for you to be able to grow in the profession.

This is a year-round, 30-hour a week position working with family and center-based child care partner providers in Somerset county. The person in this position will assist providers by supporting child care routines, engaging in meaningful interactions with children, and supporting family engagement efforts.

Requirements: Associates Degree in Early Childhood Education and current training/workshops related to child development or early care and education, and at least one-year experience in group care setting for children ages 0-5. Also required is strong interpersonal, written, and verbal communication; documentation, critical thinking, basic computer skills, group management, and the ability to adjust to a flexible schedule.

Must be able to meet requirements of agency & State Child Care Licensing regulations for background checks, fingerprints, and a physical exam. Must hold a valid driver's license and have use of a vehicle insured to state of Maine requirements for travel purposes.

Benefits include a family-friendly work environment, paid holidays, bi-weekly accrual of Paid Time Off, employer sponsored retirement plan, health, life, dental/vision, and disability insurance options.

Interested and qualified applicants should submit a cover letter and resume or application to:

Human Resources
Kennebec Valley Community Action Program
97 Water Street
Waterville, Maine 04901

or
E-mail to: lindas@kvcap.org

Equal Opportunity Employer