

Policy Council Committee Meeting

November 15, 2018

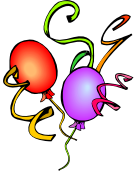
1. Introductions & Roll Call

Representatives: Karina Beadling, Michele Gonya, Kasey Woodman, Vicki Dodge, Katherine Obert, and Emma Kroemer. **A quorum was present.**

Staff: Tracye Fortin, and Jennifer Pare.

Excused: Carolyn Courtney and Kelly Clauson.

2. Policy Council Orientation



Welcome new members!!!! Orientation of new Council members occurred. Discussions focused on Head Start's shared governance structure, meeting formats and how the Council interacts and works with KVCAP's Board of Directors.

The December agenda will focus on election of officers and election of Community Representatives. Members were urged to consider these roles because it is an opportunity to acquire new skills that can be utilized outside of the meeting room.

3. Meeting Schedule

The Council reviewed the current meeting schedule and times we meet and voted to keep the schedule as is; third Thursday's of the month. However, a few members suggested a date change for the December meeting due to schedule conflicts, so the December meeting will be held on Thursday, December 13th at 5:30 PM. Also in December, we will pilot using Zoom as a joining option for members who can't make it to attend in person as an effort to better include representatives from outlying communities with greater distances for travel.

4. Grants

- **Early Head Start Child Care Partnerships (EHS:CCP):** KVCAP currently operates an Early Head Start:Child Care Partnerships Grant, which supports our work with community child care providers. KVCAP's new application will expand this work to new areas and providers who serve low-income families. The service areas within our proposal were selected because the partnering providers serve families from Opportunity Zones (high poverty areas), highlighted as priority areas in the funding announcement. Both family child care and community providers selected will serve families in Waterville and Augusta. Also, current EHS:CCP partners (Maine Children's Home, family child care providers, Penquis) will serve additional children. The number of additional low-income children to be served will be between 40-50.
- **Extending the service day for Head Start children:** "Duration" funds support extending the school day for Head Start children. Currently, many children attend Head Start 3.5 hours per day, 4 days per week, for 128 days (448 hours). Duration funds extend services to six hours per day, 5 days per week – with total service hours equaling 1,020. Service locations selected are in Somerset County; MSAD #54 School District (North Elementary School in Skowhegan) and MSAD #74 School District (Anson and Solon).

Motion to: Accept and approve the Early Head Start Child Care Partnerships and Duration Grants as presented. KVCAP Board of Directors recently reviewed and approved on November 13, 2018.

Motion by: Vicki D.

Seconded: Emma K.

Vote: AIF

5. **Treasurer's Report**

Beginning Balance	\$	300.00
<u>Paid Out</u>	<u>\$</u>	<u>50.12</u>
Ending Balance	\$	249.88

Motion to: Accept Treasurer's Report and Adjourn.

Motion by: Vicki D.

Seconded: Emma K.

Vote: AIF