

# Policy Council Committee Meeting

## January 21, 2016

Motion to: Open the meeting.

Motion by: Robin C.

Seconded: Sandra W.

Vote: AIF

### 1. Introductions & Roll Call

**Representatives:** Christa Nielsen, Kristie Harris, Flavia DeBrito, Karen Harrington, Raelyn Libby, Sandra Winters, Kelly Clauson, and Robin Cochrane-Crane. **A quorum was present.**

**Staff:** Tracye Fortin, Jennifer Pare, and Nicole Chaplin.

**Excused:** Frank Condon, Marisah Colon, Sheila Dees, Patricia Ouellette, and Veronica Nicholson.

**Absent:** Heidi Sallee.

### 2. Classroom Scoring and Assessment System (CLASS) presentation

Nicole Chaplin, Region Manager for Child & Family Services, joined the beginning of the meeting to share information on the Classroom Scoring and Assessment System with Council members. CLASS is an observation that assesses teacher/child interaction and is the tool Federal Head Start uses as part of program monitoring. Nicole shared a PowerPoint presentation (Attachment A), which explained what the CLASS tool is and how it's broken down into three domains. After each domain, Nicole shared a sample video showcasing teacher/child interactions and asked members if they could identify some of the areas that would be scored.

### 3. Program Options Overview

Tracye Fortin, Director of Operations, shared a program options overview with the Council. Tracye handed out the Child & Family Brochure and guided members through all of our program options, including how staff help parents determine which models they may want to consider for their family needs.

### 4. Review/Approval of Meeting Minutes

Motion to: Accept and approve meeting minutes of 12/17/2015.

Motion by: Robin C.

Seconded: Kelly C.

Vote: AIF

### 5. Personnel

Two personnel actions were presented. All non-voting members and staff were asked to exit the room and members were reminded that information shared during this session is confidential. Details are outlined in the Personnel meeting minutes.

### 6. Reports

The Director of Operations reviewed report highlights and asked if members had any questions/concerns.

- Budget Report through November.
- In-Kind Reports through mid-January.
- Monthly Attendance and Absenteeism Reports for November.
- Enrollment Report for November.
- Program Credit Card Expenditures through December.

- KVCAP Board Program Information Report.

Motion to: Accept and approve reports as presented.

Motion by: Kelly C.

Seconded: Sandra W.

Vote: AIF

7. **Parent Activity Funds Requests**

Requests of recently approved Parent Activity Funds were shared with the Council.

**Requests for Parent Activity Funds:**

- Educare Part-Day Program – Amended request from the part-day program: parents decided they would like to have a parent and child education event to be held in February 2016, to promote the “Choosy” program. The trainer will provide Moving More and Choosing Health Foods training for parents and children that wish to participate in two sessions. Any used funds will go back into the Family Picnic and Activity Bags event - \$180.00

8. **Federal Monitoring**

Policy Council congratulated the program on a 100% compliant Environmental Health and Safety review.

9. **Treasurer’s Report**

Beginning Balance	\$	300.00
Paid Out	\$	55.14
<b><u>Ending Balance</u></b>	<b><u>\$</u></b>	<b><u>244.86</u></b>

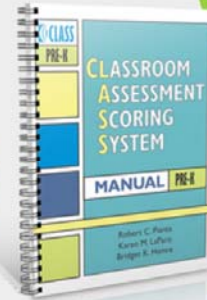
Motion to: Accept Treasurer’s Report and Adjourn.

Motion by: Robin C.

Seconded: Kelly C.

Vote: AIF

# Classroom Assessment Scoring System (CLASS)



## What is CLASS ?

\* The interactions teachers have with children impact learning, development—even lifelong achievement. CLASS is the observation tool developed to assess these interactions: from infant care through 12th grade.

\* In our program we use class in 3-5 classrooms and some Infant Toddler classrooms.



## The Dimensions



## Emotional Support

- **Positive Climate:** The emotional connection between the teacher, the children and peers. Is there an atmosphere of warmth, respect and enjoyment?
- **Negative Climate:** Overall level of negativity in the classroom.
- **Teacher Sensitivity:** The teacher's awareness and level of response to students academic and emotional needs. Examples: teacher supports child's exploration, provides comfort and encouragement.
- **Regard for Student Perspective:** Do the interactions that the teacher has with the children support children's interests, points of view and encourage responsibility and independence?

• [https://class.teachstone.com/video\\_library/video\\_prek/vid\\_detail.php?id=487](https://class.teachstone.com/video_library/video_prek/vid_detail.php?id=487)



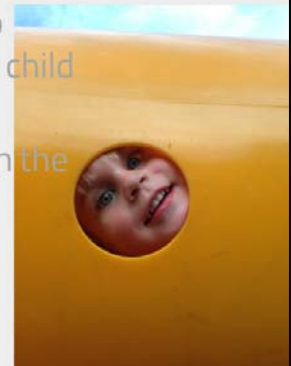
## Classroom Organization

- **Behavior Management:** Does the teacher give clear expectations and use strategies to prevent and redirect children.
- **Productivity:** How does the teacher manage their time when in the classroom? Do the routines and activities provide opportunities for children to be involved?
- **Instructional Learning Formats:** Does the teacher maximize students' interests and ability to learn from lessons and activities?
- [https://class.teachstone.com/video\\_library/video\\_prek/vid\\_detail.php?id=432](https://class.teachstone.com/video_library/video_prek/vid_detail.php?id=432)

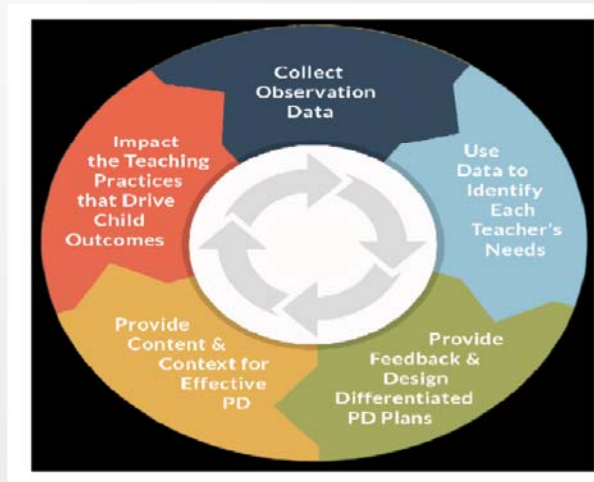


## Instructional Support

- **Concept Development:** The teacher's use of time to promote children's higher-order thinking skills. The teacher focuses on supporting the child to understand.
- **Quality of Feedback:** Does the teacher provide feedback to children that supports deeper learning and encourages the child to participate?
- **Language Modeling:** How does the teacher use language in the classroom?
- [https://class.teachstone.com/video\\_library/video\\_prek/vid\\_detail.php?id=472](https://class.teachstone.com/video_library/video_prek/vid_detail.php?id=472)



## How do we use the information from the observations?



## How do our program's score compared to others in Region 1?

<b><u>Region 1</u></b>	<b><u>Our Program</u></b>
<b><u>Emotional Support:</u></b> High Range	<b><u>Emotional Support:</u></b> High Range
<b><u>Classroom Organization:</u></b> High Mid Range	<b><u>Classroom Organization:</u></b> High Mid Range
<b><u>Instructional Support:</u></b> Low Mid Range	<b><u>Instructional Support:</u></b> Low Mid Range

