



Report Required by
Maine Uniform Accounting and Auditing
Practices for Community Agencies

Year Ended September 30, 2014

KENNEBEC VALLEY COMMUNITY ACTION PROGRAM
Report Required by *Maine Uniform Accounting and Auditing Practices*
for Community Agencies
Year Ended September 30, 2014

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
DEPARTMENT AGREEMENT AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE MAINE UNIFORM ACCOUNTING AND AUDITING PRACTICES FOR
COMMUNITY AGENCIES**

To the Board of Directors of
Kennebec Valley Community Action Program

Report on Compliance for Each Major Department Agreement

We have audited Kennebec Valley Community Action Program's compliance with the types of compliance requirements described in the *Maine Uniform Accounting and Auditing Practices for Community Agencies* (MAAP), and with the requirements identified in the Contract Compliance Riders that could have a direct and material effect on each of Kennebec Valley Community Action Program's major Department agreements for the year ended September 30, 2014. Kennebec Valley Community Action Program's major Department agreements are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its Department agreements.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Kennebec Valley Community Action Program's major Department agreements based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Maine Uniform Accounting and Auditing Practices for Community Agencies* (MAAP). Those standards and MAAP require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major Department agreement occurred. An audit includes examining, on a test basis, evidence about Kennebec Valley Community Action Program's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major Department agreement. However, our audit does not provide a legal determination of Kennebec Valley Community Action Program's compliance.

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
DEPARTMENT AGREEMENT AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE *MAINE UNIFORM ACCOUNTING AND AUDITING PRACTICES FOR
COMMUNITY AGENCIES*, CONTINUED**

Opinion on Each Major Department Agreement

In our opinion, Kennebec Valley Community Action Program complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major Department agreements for the year ended September 30, 2014.

Report on Internal Control Over Compliance

Management of Kennebec Valley Community Action Program is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Kennebec Valley Community Action Program's internal control over compliance with the types of requirements that could have a direct and material effect on each major Department agreement to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major Department agreement and to test and report on internal control over compliance in accordance with MAAP, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Kennebec Valley Community Action Program's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a Department agreement on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Department agreement will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a Department agreement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
DEPARTMENT AGREEMENT AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE *MAINE UNIFORM ACCOUNTING AND AUDITING PRACTICES FOR
COMMUNITY AGENCIES*, CONTINUED**

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of MAAP. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Department Agreements Required by *Maine Uniform Accounting and Auditing Practices for Community Agencies*

We have audited the financial statements of Kennebec Valley Community Action Program as of and for the year ended September 30, 2014, and have issued our report thereon dated February 20, 2015, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of department agreements is presented for purposes of additional analysis as required by *Maine Uniform Accounting and Auditing Practices for Community Agencies* and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of department agreements is fairly stated in all material respects in relation to the financial statements as a whole.

Gibson T. Clark, LLC

Augusta, Maine
February 20, 2015

Kennebec Valley Community Action Program
Schedule of Expenditures of Department Agreements
Year Ended September 30, 2014

Department/ Office	Agreement Number	Agreement Amount	Agreement Period	Agreement Service	Agreement Status	Federal Expenses	State Expenses	Total Department Expenses	DOT Only Local Share Expenses	DOT Only Total Agreement/Match Expenses
Maine DHHS:										
DHHS-CFS	CFS-14-4004	\$ 191,559	10/1/13-9/30/14	KV Van Transportation - Regular	Final	\$ 113,373	-	113,373	-	-
DHHS-CFS	CFS-14-4004	250,000	10/1/13-9/30/14	KV Van Transportation - Special	Final	-	222,856	222,856	-	-
DHHS-CFS	CFS-15-1406	193,191	7/1/14-6/30/15	State Head Start	Interim	-	79,740	79,740	-	-
DHHS-CFS	CFS-14-1406A	236,464	7/1/13-6/30/14	State Head Start	Final	-	205,382	205,382	-	-
DHHS-CFS	CFS-14-7004B	81,296	10/1/13-9/30/14	CSBG - Employment Services	Final	81,348	-	81,348	-	-
DHHS-CFS	CFS-14-7004B	85,135	10/1/13-9/30/14	CSBG - South End Teen Center	Final	84,272	-	84,272	-	-
DHHS-CFS	CFS-14-7004B	27,106	10/1/13-9/30/14	CSBG - Families in Transition	Final	22,513	-	22,513	-	-
DHHS-CFS	CFS-14-7004B	78,519	10/1/13-9/30/14	CSBG - Family Enrichment Council	Final	69,413	-	69,413	-	-
DHHS-CFS	CFS-14-7004B	57,045	10/1/13-9/30/14	CSBG - Community Initiatives/H&P	Final	58,010	-	58,010	-	-
DHHS-CFS	CFS-14-7004B	39,187	10/1/13-9/30/14	CSBG - Community Assessment/Training	Final	38,527	-	38,527	-	-
DHHS-CFS	CFS-14-7004B	23,953	10/1/13-9/30/14	CSBG - Housing Services	Final	38,191	-	38,191	-	-
DHHS-CFS	CFS-14-7004B	9,160	10/1/13-9/30/14	CSBG - Poverty Initiative	Final	9,127	-	9,127	-	-
DHHS-CFS	CFS-15-1514	999,900	9/30/14-9/29/15	Home Visiting	Interim	2,512	-	2,512	-	-
DHHS-CFS	CDC-14-1514	999,900	9/30/13-9/29/14	Home Visiting	Final	950,075	-	950,075	-	-
DHHS-CFS	FP-14-448	-	10/1/13-9/30/14	Child & Adult Care Food Program	Final	140,627	-	140,627	-	-
DHHS-ADS	ADS-15-5872	17,500	7/1/14-6/30/15	KV Van Transportation Disability Services	Interim	-	2,285	2,285	-	-
DHHS-ADS	ADS-14-5872	26,109	7/1/13-6/30/14	KV Van Transportation Disability Services	Final	-	8,405	8,405	-	-
Subtotal Maine DHHS						1,607,988	518,668	2,126,656	-	-
Maine DOT:										
MaineDOT	CSN 32152; PIN 17176.00	42,587	9/17/13-9/17/16	Transit Vehicle Purchase	Final	42,587	-	42,587	10,647	53,234
MaineDOT	CSN 33304; PIN 017834.00/019537.00	5,000	7/1/14-6/30/15	RTAP	Interim	2,044	-	2,044	-	2,044
MaineDOT	CSN 30790; PIN 019681.00	374,163	7/1/12-12/31/13	Admin/Operating/Capital	Final	6,716	-	6,716	6,716	13,432
MaineDOT	CSN 32582; PIN 019477.00	483,730	7/1/13-9/30/14	Admin/Operating/Capital	Final	418,055	38,786	456,841	267,070	723,911
MaineDOT	CSN 33674; PIN 014887.10/016303.10/020788.00/020790.00/020764.00	519,186	7/1/14-6/30/15	Admin/Operating/Capital	Interim	117,633	18,135	135,768	46,405	182,173
Subtotal Maine DOT						587,035	56,921	643,956	330,838	974,794
Total						\$ 2,195,023	575,589	2,770,612	330,838	974,794

See accompanying notes to schedule of expenditures of department agreements.

KENNEBEC VALLEY COMMUNITY ACTION PROGRAM
Notes to Schedule of Expenditures of Department Agreements
Year Ended September 30, 2014

MAJOR AGREEMENTS

The Organization expended \$2,770,612 in Department agreements. Of these expenditures, 59% were tested as major agreements. Major agreements are identified in the summary of auditor's results section of the schedule of findings and questioned costs.

FEDERAL CIRCULAR A-133 AUDIT

The Organization was required to have a Federal Circular A-133 audit for the year ended September 30, 2014. The report issued on compliance was unmodified and did not disclose any instances of noncompliance, material weaknesses or significant deficiencies. The separate report was dated February 20, 2015.

KENNEBEC VALLEY COMMUNITY ACTION PROGRAM
Schedule of Findings and Questioned Costs
Year Ended September 30, 2014

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
Material weaknesses identified?	No
Significant deficiencies identified	
not considered to be material weaknesses?	No
Noncompliance material to financial statements noted?	No

Major State Agreements

Internal Control over major programs:	
Material weaknesses identified?	No
Significant deficiencies identified	
not considered to be material weaknesses?	No
Type of auditor's report issued on compliance	
for major programs:	Unmodified
Any audit findings disclosed that are required	
to be reported in accordance with	
MAAP regulations?	No
Identification of major programs:	

Agreement Number

CFS-14-1514/CFS-15-1514
CFS-14-1406A/CFS-15-1406
CFS-14-7004B

Agreement Service

Home Visiting
State Head Start
Community Services Block Grant

Auditee qualified as low-risk auditee?	No
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Section II - Findings Required to be Reported under Government Auditing Standards

NONE

Section III - Findings and Questioned Costs for Major Department Agreements

NONE

KENNEBEC VALLEY COMMUNITY ACTION PROGRAM
Schedule of Findings and Questioned Costs, Continued
Year Ended September 30, 2014

Section IV – Status of Prior Year Findings

NONE