



Building Stronger
Individuals, Families and Communities

Kennebec Valley Community Action Program

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Invitation to Bid

Kennebec Valley Community Action Program (KVCAP) invites interested parties to submit a quote to conduct and prepare a comprehensive Community Needs Assessment of its service area, Kennebec and Somerset Counties, with some limited assessment of Lincoln and Sagadahoc Counties (primarily using quantitative data for these two counties). The selected party will gather and analyze qualitative and quantitative data from multiple sources, integrate primary and secondary data, discuss the causes and conditions of poverty, assess community service gaps and complete a professional document to be used internally and to be published on the KVCAP website.

The RFQ and specifications are located online at www.kvcap.org on the home page under Job Openings, or by contacting Michele Prince by e-mail at michelep@kvcap.org or by phone at 1-207-859-1583.

Quotes must be submitted to Kennebec Valley Community Action Program (KVCAP) via email at michelep@kvcap.org with "Community Assessment Quote" in the subject line by 5:00 PM on June 6, 2017. Quotes received after the deadline will not be considered. The Invitation to Bid offer acknowledges the right of KVCAP to accept or reject any or all quotes.

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